

Sample Submission and Shipment

1. To ensure sample quality, samples **must be mailed overnight in a cooler on ice or dry ice**. Place samples in a plastic bag and surround with enough ice to keep samples cold during shipment. Overnight shipments must be shipped with the scheduled delivery date being the following business day (Mon-Fri). Do not ship samples during weekend days. Failure to properly ship samples may result in the degradation of eDNA and the loss of data.

If mailing with dry ice, follow dry ice mailing procedures for your shipping service of choice.

[UPS Dry Ice Policy](#)

[FedEx Dry Ice Policy](#)

[USPS Dry Ice Policy](#)

2. Include chain of custody form with shipment. This form is required to maintain an accurate account of what samples are in the shipment. (insert gen CoC form for clients to use if they don't have their own, could also modify sample submission sheet to be a CoC)
3. Submit [sample submissions sheet](#) for the samples in shipment.
4. Ship samples to:

Genidaqs
3300 Industrial Blvd
Suite 100
West Sacramento, CA 95691